



Privacy Policy

Grads Choice Ltd (Registration No. 8280821) is committed to protecting the privacy of all the users of our website (www.gradschoice.co.uk). This policy, together with our [Site Acceptable Use Policy](#) and other relevant documents referred to on our site, set out how personal data provided by you, or collected from you, will be used.

We may collect your personal details including name, contact details, email address and any sensitive information as filled out by you on our forms or from your CV. This information is gathered in order to:-

- provide you with our services
- answer your questions
- maintain a business relationship
- match your details to vacancies
- match your details to candidates
- send your personal information to clients in order to apply for jobs
- provide services from third parties including but not inclusive to:- personality evaluations, skills testing, psychometric assessments, referencing, qualification validation and CRB checks (when required)

We do not sell, rent, share or give away your personal information to any third party unrelated to our services unless required to do so by law. However your information maybe available to certain third parties when they are engaged by us to offer professional services eg IT consultants working on developing our business technology. Such third parties will comply with similar privacy policies as us.

You can amend your personal data and/or CV at any time by updating your information or sending a new CV to us.

You have the right to access the information we hold about you, we have the right to charge an administrative fee for this.

You may request that we stop using the data we hold on you. We will delete data on request only when it does not conflict with our legal obligation to hold certain information eg tax issues, or where it does not interact with other information held eg interview confirmations.

By using links and banner adverts you maybe transferred to another website, we advise you to read their privacy policies as we accept no responsibility or liability for information giving to, or collected by these third parties.

Information and statistics maybe gathered from all visitors to our site in order to improve our services. This data is only used in an aggregate form.

At this time we do not use cookies.

We reserve the right to change this policy at any time. We will advise you of such changes on our website and update this document accordingly.